



Kiwassa Board of Directors Posting: Treasurer (Volunteer)

We are seeking community focused individuals to join our board!

Who We Are:

We're a group of like-minded folk who are enthusiastic about the volunteer work we do as Board of Directors for the Kiwassa Neighbourhood House Society. We are parents, educators, professionals, advocates for social justice and (mostly) all live here in the neighbourhood! **We are currently looking to fill a vacancy in the Treasurer role** on our board. At the same time we're always looking for regular board members too.

Position: Board Treasurer

We're looking for someone whose values are aligned with Kiwassa's, who has strong communication skills, and who has a natural aptitude for numbers and finances.

For example, having top notch accounting experience would be great, but is not a deal breaker. Having a good understanding of budgets, financial management, analysis, and reporting would be an asset though. Experience with non-profits, and knowledge of the Hastings-Sunrise neighbourhood would also be very useful. **See below for more info on the responsibilities of the Treasurer.**

About our Organization:

Kiwassa Neighbourhood House is an organisation with a dynamic team of 100 staff, hundreds of volunteers, a \$7.5 million annual budget, and a growing and broad range of inclusive community-based programs in the vibrant Hastings-Sunrise and Grandview-Woodlands neighbourhoods of East [Vancouver](#), on the unceded territories of the Skwxwú7mesh ([Squamish](#)), Səlílwətaʔ/Selilwítulh ([Tsleil-Waututh](#)), and xʷməθkʷəy̓əm ([Musqueam](#)) Nations. Our vision is a thriving community where all people are valued, connected, and secure.



Kiwassa Neighbourhood House links two charitable organizations – Kiwassa Neighbourhood Services Association and Kiwassa Housing Society – governed by the same Board of Directors and led by the same Executive Director. Kiwassa Neighbourhood House strives to apply the Sanctuary City Principles by committing to deliver, inform, advocate and provide services for all people based on need rather than immigration status. To learn more about Kiwassa please visit us at www.kiwassa.ca

There is a certain ‘culture’ that is strongly evident in Kiwassa’s Board. Do you see these skills and values in yourself?

- **Diversity Reflective of the Community:** The Kiwassa Board focuses on elevating the cultural diversity of our team. It is vital that the strategic goals of the association are consistent with and reflective of those in our community.
- **Consensus Bias:** The Board has always strived toward consensus decision making. All issues relating to key decisions are discussed thoroughly, and most often resolved prior to the decision being taken. Concerns are addressed such that the majority of the decisions are unanimous.
- **Mutual Respect:** Board members are all peers, regardless of background and personalities. Discussion and decisions are made objectively, with a respect for everyone’s viewpoint. Egos are checked at the door.
- **Having Fun!** There is an overall casual, friendly atmosphere at Kiwassa’s Board. It is exciting and rewarding to participate or contribute at all levels of Kiwassa’s operation, and the Board is no exception.

Time commitment:

The position is available to be filled immediately through the end of the 2023-24 board cycle (September 2024). Ideally you would be interested in continuing on the Kiwassa board for the full-term of 3 years. Board members need to commit to meeting on the fourth Tuesday of each month (except for December, July and August). Anyone interested in more details on the position can contact Lule Abbay at lulitabonita79@gmail.com.



Responsibilities of the Treasurer:

The Treasurer is a member of the Board Executive and chairs the Finance and Audit Committee as a voting member.

The Treasurer works collaboratively with the Director of Finance and the Executive Director to:

- Ensure the organization operates in a financially accountable manner;
- Oversee and monitor Kiwassa's financial health;
- Communicate financial matters to the Board to aid in discussion and decision-making;
- Review, on a regular basis, the finances of the Association
- Report monthly to the Board on the financial status of the Association,
- Ensure that the annual audit is conducted
- Provide financial advice to the Executive Director and the Board.

The role of the Board at Kiwassa is:

- To help establish Kiwassa's mission and direction, and to lead us there
- To help provide continuity for management and administration
- To help provide an overall policy framework for running of the House
- To communicate Kiwassa's identity to the community at large

How to apply:

Complete a [brief application form](#) and email a 1-2 page resume to board@kiwassa.ca by 4pm Monday, December 11, 2023. Again, feel free to contact Lule (lulitabonita79@gmail.com) to find out more about Kiwassa or joining the board.

Kiwassa exists to support and encourage different identities, lived experiences and perspectives, they make our neighbourhoods more vibrant and alive. As part of this, we recognize there may be skills comparable but different than those in this posting and welcome applications for those who have the skills and knowledge to meaningfully engage with our diverse communities.