



## Job Posting

**Job Title: Community Navigator**

**Summary:** Kiwassa Neighbourhood House, a multi-service community agency working in East Vancouver, with a mission to cultivate opportunities with people and partners to build a socially just, resilient, and connected community. In partnership with the City of Vancouver, Kiwassa Neighbourhood House is seeking a person to fill the role of “Community Navigator” to engage traditionally under-represented communities in the Vancouver Plan. This role will work alongside City of Vancouver staff and Kiwassa staff to host tailored dialogue sessions with community members to inform the Vancouver Plan, and the future of our city.

### **Responsibilities:**

- Work with staff to organize and convene sessions with community participants who tend to be excluded from civic planning processes because of race, gender, sexuality, age, ability, socio-economic status, and other contributing factors.
- Review prior engagement with target community alongside Kiwassa staff
- Tailor engagement format, activities and/or questions to needs of specific under-represented communities, applying expertise and cultural competencies to enable participants to contribute to planning exercises.
- Work with organization staff to identify and provide relevant supports to ensure attendees may meaningfully participate, such as facilitation, interpretation, childminding, honoraria, etc.
- Share learnings and discuss with other Community Navigators at cross-organization sessions to collectively respond to staff policy being drafted.
- Attend and participate in regular online City-led sessions, including orientations, workshops, check-ins, and evaluations.
- Work with City staff to document results of engagement sessions and provide input on programme design

### **Skills, qualifications, requirements:**

- Persons with lived experience, from equity-seeking groups or representing intersectional identities; for example: Indigenous; Urban Indigenous; Black and African diaspora; Underrepresented racialized communities; Two spirited, transgendered and gender-diverse community; Migrant workers; Persons with disability; Persons with lived experience of homelessness, sex work, and/or drug use; Newcomer/refugees; Speakers whose mother tongue is other than English.
- Connections to a broader range of networks, including those from: social and community services, arts and culture, health, education, business, religious, geographic and language communities, etc.
- Language and/or cultural competencies to communicate and support dialogue with underrepresented communities.
- Demonstrated experience in organizing, facilitating, and reporting back
- Ability to work online, including participating in online meetings (eg. Zoom)
- Support communities during the COVID-19 pandemic, with understanding of issues faced by communities is an asset
- Experience in capacity building, peer leadership, and counselling is an asset
- Knowledge of municipal government, social and community services is an asset



Compensation:

This is a part-time contract position paying \$33 per hour, up to 75 hours of work between October 26 to December 4, 2020

To be considered for this position, please email your resume and cover letter by **Wednesday, October 23<sup>rd</sup> at 12 noon** to [community@kiwassa.ca](mailto:community@kiwassa.ca), RE: **Community Navigator**

We thank all applicants for their interest. However, only short-listed applicants will be contacted.

Kiwassa grows a welcoming and inclusive community in the vibrant Hastings-Sunrise and Grandview-Woodlands neighbourhoods of East Vancouver, located on the traditional, unceded and occupied territories of the Skwxwú7mesh (Squamish), Səl̓ílwətaʔ/Selilwitulh (Tsleil-Waututh), and xʷməθkʷəy̓əm (Musqueam) Nations.

**[www.kiwassa.ca](http://www.kiwassa.ca)**