

## DUMMY DOCUMENT

This temporary document is used in reconciling the BAR as a place holder until the actual source document is obtained. It is NOT a permanent document replacement. Once the source document arrives, this dummy will be discarded.

Budget Number	Source Document Number
BAR month/year	Object Code
Transaction Date	Amount
Contact Name:	Contact Phone:

Notes regarding attempts to obtain the source document:

Date	Phone #	Name	Department	Comments

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